Instructions for readers

It helps candidates if they know what you can and cannot do to support them during an exam. Always tell them before the exam.

If possible, give the candidate the opportunity to work with you during a school test. This will give them a good understanding of the support you can offer them in the actual exam. Remember you must not explain symbols or unit abbreviations. For example, if the symbol > is printed, do not explain that this means 'greater than', simply point to it and continue reading.

The following instructions tell the candidate what you can and cannot do.

- I am here to read for you in your examination.
- I can repeat instructions, but only if you ask me.
- I cannot tell you which questions to choose.
- I cannot tell you when to move on to the next question.
- I cannot tell you what symbols or unit abbreviations mean.
- I can spell words if you ask me, but only words on the question paper.
- I can read back your answer, but only if you ask me.
- I can tell you how much time has passed or how much time remains.

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